

20 January 2017

## **COMMUNITY SERVICES AND LICENSING COMMITTEE**

A meeting of the Community Services and Licensing Committee will be held on **THURSDAY 2 FEBRUARY 2017** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm.**



David Hagg  
Chief Executive

**Please Note:** This meeting will be filmed for live or subsequent broadcast via the Council's internet site (www.stroud.gov.uk). By entering the Council Chamber you are consenting to being filmed. The whole of the meeting will be filmed except where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

### **AGENDA**

1. **APOLOGIES**  
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest.
3. **MINUTES**  
To approve the Minutes of the meeting held on 8 December 2016.
4. **PUBLIC QUESTION TIME**  
The Chair of the Committee will answer any questions from members of the public, submitted in accordance with the Council's procedures.  
**DEADLINE FOR RECEIPT OF QUESTIONS**  
**Noon on MONDAY 30 JANUARY 2017.**  
Questions must be submitted in writing to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud, and sent by post or by Email: democratic.services@stroud.gov.uk.
5. **WORK PROGRAMME**  
To consider and update the work programme.

6. **UPDATE ON SUBSCRIPTION ROOMS**  
To receive a verbal update from the Chair of the Task and Finish Group.
7. **OLDER PERSON'S HEALTH AND HOUSING PLAN**  
To adopt the Older Person's Health and Housing Plan.
8. **UPDATE ON COUNTY HEALTH AND OVERVIEW SCRUTINY COMMITTEE**  
To receive an update from Councillor Doina Cornell.
9. **PERFORMANCE MONITORING**  
To receive an update on performance monitoring.
10. **MEMBER QUESTIONS**  
See Agenda Item 4 for deadline for submission.

### **Members of Community Services and Licensing Committee**

Councillor Steve Robinson (Chair)  
Councillor Jonathan Edmunds (Vice-Chair)  
Councillor George Butcher  
Councillor Gordon Craig  
Councillor Alison Hayward  
Councillor John Jones

Councillor John Marjoram  
Councillor Karen McKeown  
Councillor Gill Oxley  
Councillor Liz Peters  
Councillor Nigel Prenter  
Councillor Penny Wride

## COMMUNITY SERVICES AND LICENSING COMMITTEE

8 December 2016

7.00 pm – 8.40 pm

Council Chamber, Ebley Mill, Stroud

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### Minutes

#### Membership

Councillor Steve Robinson (Chair)	P	Councillor John Marjoram	P
Councillor Jonathan Edmunds (Vice-Chair)	P	Councillor Karen McKeown	P
Councillor George Butcher	P	Councillor Gill Oxley	A
Councillor Gordon Craig	P	Councillor Liz Peters	A
Councillor Alison Hayward	P	Councillor Nigel Prenter	A
Councillor John Jones	A	Councillor Penny Wride	P

P = Present    A = Absent

#### Other Councillors Present

Councillor Nigel Cooper

#### Officers Present

Strategic Head of Customer Services	Principal Licensing Officer
Community & Facilities Manager	Licensing Officer
Accountant	Democratic Services Officer

#### CSLC.021

#### APOLOGIES

Apologies for absence were received from Councillors Liz Peters, John Jones and Gill Oxley.

#### CSLC.022

#### DECLARATIONS OF INTEREST

None received.

#### CSLC.023

#### MINUTES

#### **RESOLVED**

**That the Minutes of the Meeting held on 8 September 2016 are confirmed and signed as a correct record.**

**CSLC.024**                      **PUBLIC QUESTION TIME**

None received.

**CSLC.025**                      **WORK PROGRAMME 2016/17**

Discussion on the work programme took place and the following issues were highlighted.

- Outside bodies – there is a Task and Finish Group who will report to a future meeting.
- Joint Use Sports Centres – Members and officers are meeting with Sport England and will report back to a future Committee.
- Tourism update – the Task and Finish Group reviewing the Sub-Rooms is also taking the TIC into consideration.

**CSLC.026**                      **REVENUE ESTIMATES - REVISED 2016/17 AND ORIGINAL 2017/18**

The Accountant presented the report highlighting details of the changes to the budget for 2016/17 (Revised) and 2017/18 (Original).

During questions the following issues were discussed:

- Grants to voluntary organisations.
- Homelessness – the responsibility for this had been transferred to Housing Committee as from 1 December 2016.

**RECOMMENDED TO STRATEGY & RESOURCES COMMITTEE**

a) The revised CS&L revenue budget for 2016/17 and original 2017/18 revenue budget are approved.

b) That the budget proposal of £60kpa for Youth Strategy work be considered as part of the base budget so the service delivery continues beyond March 2020 (paragraph 11).

**CSLC.027**                      **REPORT OF THE TASK AND FINISH GROUP - STROUD DISTRICT COUNCIL TAXI FARES**

Councillor Gordon Craig presented the report of the Task and Finish Group who were asked, by Committee, to consider the changes proposed by the Stroud Taxi Association.

**RESOLVED**

1. That Stroud District taxi fares are not increased at the current time.
2. That the trade representatives be advised that the Committee will be content to consider another request for a review of the taxi fares in 12 months.

**CSLC.028****TAXI AND PRIVATE HIRE POLICY REVIEW**

The Principal Licensing Officer presented the report asking Committee to consider adopting proposed amendments to the policy. The current policy came into force in 2011, consultation had taken place and there had been 44 responses. If the policy is approved it will be in force on 1 April 2017.

During questions the following issues were discussed:

- The age of the vehicle
- CCTV in taxis
- Emissions
- Wheelchair friendly taxis
- Safeguarding
- Too many taxis in the District for drivers to make a living

Councillor Gordon Craig proposed a motion, to accept the Policy with the exclusion of point 4, Vehicle Age Policy, to do further work and discuss at a future meeting. This was seconded by Councillor Penny Wride.

On being put to the vote the motion failed.

The Principal Licensing Officer was asked to research practices of other authorities and review in 2017.

A proposal was put forward for the Enforcement and Complaints Policy to be adopted on 1 January 2017. This changes the process for dealing with complaints which would be referred to a panel of 3 Councillors of the relevant Committee.

The recommendations were put to the vote and were carried.

**RESOLVED**

1. **To approve the recommendations in paragraph 4.3 of this report.**
2. **From 1 April 2017, to adopt the Taxi and Private Hire Information, Policy and Conditions booklet (Appendix C of this report) as amended in accordance with this report.**
3. **From 1 January 2017 the Enforcement and Complaints Policy be adopted as detailed at 4.3 (9) of the report.**

**CSLC.029****UPDATE ON COUNTYWIDE COMMUNITY SAFETY PARTNERSHIP REVIEW**

The Community and Facilities Manager gave an update. He explained that the review had been originated by Leadership Gloucestershire who had agreed to deliver option 3. Concern was expressed that if this was agreed, Stroud may not have direct input of what is needed for the District.

**CSLC.030**

**PERFORMANCE MONITORING**

A report had been circulated to Members prior to the meeting. The Health and Wellbeing Development Co-ordinator would be attending Committee on 2 February 2017 to update Members.

**CSLC.031**

**MEMBERS' QUESTIONS**

There were none.

The meeting closed at 8.40 pm.

Chair

## COMMUNITY SERVICES AND LICENSING COMMITTEE

2 FEBRUARY 2017

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<b>Date of meeting</b>	<b>Matter to be considered (ie insert report/project title)</b>	<b>Notes (eg lead member &amp; officer)</b>
<b>30/3/17</b>	Budget Monitoring	Lead: Accountancy Manager
	Director of Public Health – Annual Report	Lead: Sarah Scott
	Stroud Safer Stronger Communities Partnership Strategy 2017-2021	Lead: Community and Facilities Manager
	Health and Wellbeing Plan update	Lead: Head of Environmental Health, Health & Wellbeing Development Co-ordinator
	Update on the Joint Use Sport Centres	Lead: Community and Facilities Manager

**Information sheets sent to committee members**

<b>Date sent (&amp; reference no)</b>	<b>Topic</b>	<b>Notes (eg responsible officer)</b>
20 May 2016 C-2016/17-001	Community Services and Customer Services Information Sheet	Strategic Head Customer Services
7 June 2016 C-2016/17-002	Community Services and Licensing Committee	Strategic Head Customer Services
29 June 2016 C-2016/17-003	Discretionary Housing Payments (DHP)	Revenue and Benefits Manager
20 July 2016 C-2016/17-004	Gloshomeseker to Homeseekerplus	Housing Advice Manager
15 November 2016 C-2016/17-005	Benefit Cap	Revenue and Benefits Manager
16 January 2017 C-2016/17-006	Domestic Abuse and Sexual Violence (DASV) Briefing Paper January 2017	Community and Facilities Manager and Senior Housing Strategy Officer
Not yet issued	Tourism Update – March 2017	Policy Implementation Manager

## COMMUNITY SERVICES &amp; LICENSING COMMITTEE

2 FEBRUARY 2017

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<b>Report Title</b>	<b>OLDER PERSON'S HEALTH AND HOUSING PLAN</b>
<b>Purpose of Report</b>	To report on the development of the Older Person's Health and Housing Plan.
<b>Decision(s)</b>	<b>The Committee RESOLVES to adopt the Older Person's Health and Housing Plan.</b>
<b>Consultation and Feedback</b>	<p>This plan has been developed in consultation with the Older Person's Health and Housing Group (including Health and Housing SDC officers and cross party elected members from the Community Services &amp; Licensing and Housing committees), Gloucestershire Older Person's Association, GP Patient Participation Groups, NHS Active Balance Patients, GP Locality Executive Group and Gloucestershire Care Services, Stroud Locality.</p> <p>This final draft has been welcomed by the older people and professional partners we consulted.</p>
<b>Financial Implications and Risk Assessment</b>	<p>The recommendation is to formally adopt a process currently in place, any associated costs are already encompassed within existing Officer roles. Funding for CAB has been previously agreed for the next 3 years. Future costs that may occur around the 'access to Rally Round app' would have to obtain further approval from this Committee.</p> <p>Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a></p>
<b>Legal Implications</b>	<p>The Plan contributes towards the Council meeting its legal obligations in respect to older persons (e.g. within the Human Rights Act and international treaties) which help to: secure access to, for example, adequate housing; provision of services etc. to enable individuals to live within their own homes for longer; enable people to maintain and regain optimum levels of physical, mental and emotional well being; and prevent discrimination.</p> <p>Karen Trickey, Legal Services Manager Tel: 01453 754369 Email: <a href="mailto:karen.trickey@stroud.gov.uk">karen.trickey@stroud.gov.uk</a></p>



<b>Report Author</b>	Emma Keating Clark Health & Wellbeing Development Coordinator Tel: 01453 754177 Email: <a href="mailto:emma.keatingclark@stroud.gov.uk">emma.keatingclark@stroud.gov.uk</a>
<b>Options</b>	The Committee could choose not to adopt the Plan but this would impact on the vulnerable older people the Plan aims to support.
<b>Performance Management Follow Up</b>	This Plan covers 2017-2020. Performance of the Plan will be monitored quarterly in accordance with Council performance management systems.
<b>Background Papers/ Appendices</b>	Appendix A – Older Person’s Health and Housing Plan

## 1. BACKGROUND

- 1.1 This Older Person’s Health and Housing Plan (Appendix A) was developed at the request of elected members who sought a strategic response to the ageing demographic of our district.
- 1.2 The Plan seeks to promote to individuals and our communities generally how the Council takes the needs of older people seriously.
- 1.3 By 2035 Stroud District is projected to have the older population in Gloucestershire. Thinking now about how we make Stroud District an age friendly place to work and live will help current Stroud and will pave the way for the more significant changes that may be required for the next generation of older residents.

## 2. KEY POINTS

- 2.1 This plan does not create new commitments for the Council but rather pulls existing work streams into one place to ensure that the needs of older people are clearly identified and as such more readily addressed by promoting better coordination of the Council’s work.
- 2.2 As will be noted when reviewing the Plan, the Council’s ten priorities and the actions required to secure delivery of the priorities are detailed. All the actions specified have been allocated resources, the latter of which fall within existing staff job descriptions and work objectives.